

British Chambers of Commerce Scholarship Award 2025

Guidelines and Terms and Conditions

Guidelines

- 1.0 These Guidelines and Terms and Conditions apply to the British Chambers of Commerce Scholarship Award 2025 (hereafter referred to as the Scholarship) open to Home fee status Students studying the MSc Spatial Planning & Development programme at the University of Reading (Whiteknights and London Road (UK) campuses) in 2025-26, who meet the Eligibility Criteria.
- 1.1 The Scholarship has been made possible through a gift from the Royal Town Planning Institute to the University of Reading, using donations from the British Chambers of Commerce and will be awarded by the University of Reading. Students will be assessed based on the information contained in the Scholarship application and any relevant qualifications information supplied upon request by the University.
- 1.2 Selection will be made by the University on the basis of each student's eligibility and application demonstrating how they meet the aims of the scholarship and how receipt of the scholarship will support their studies.
- 1.3 The Scholarship has a value of up to **£10,500¹** and subject to these terms and conditions, will be applied for the 2025-26 year whilst the student remains a registered student at the University on the same programme and level of study.
- 1.4 **1 Scholarship** will be offered for 2025 entrance to the University.
- 1.5 The Scholarship will be applied as a one-year tuition fee waiver. It cannot be paid in cash or used to offset any other expense a student may incur at the University (e.g. accommodation fees).
- 1.6 Scholarships will be awarded between August and September 2025 and in order to be offered the Scholarship, an applicant's admission status must be Unconditional

¹ The Scholarship shall be the equivalent of one year's tuition fee for a full time Home fee status student. If the successful applicant qualifies for an alumni discount or other reduction, the value of this Scholarship shall be reduced to that level.

Firm (UF)² no later than 1700 UK time on **15 September 2025**. We will endeavor to complete the process of notifying those selected for a Scholarship by 08 September 2025. Students selected for the Scholarship will be asked to confirm their acceptance and that they understand and satisfy the requirements set out in this document. Only students selected for the Scholarship will be contacted.

- 1.7 **In accepting a Scholarship, students are deemed to have agreed to these terms and conditions.**

Eligibility Criteria

To be eligible for the Scholarship candidates must:

- 2.0 Apply for and be admitted to the University of Reading MSc Spatial Planning & Development programme commencing in the academic year 2025/26.
- 2.1 Show that they intend to benefit the community by pursuing a career in a Local Planning Authority council planning or similar role for at least 2 years after completing the Programme.
- 2.2 Ensure their admission status is Unconditional Firm, no later than 1700 UK time on 15 September 2025.
- 2.3 Not already be in receipt of a full tuition fee scholarship (Note also 3.2 below).
- 2.4 Apply for full-time study.
- 2.5 Be classified by the University as a Home student for fees purposes³.
- 2.6 Have completed all the appropriate degree course admission processes of the University, including the provision of any such evidence of compliance with the Eligibility Criteria and evidence to demonstrate academic achievement as the University may reasonably require.

Terms and Conditions

- 3.0 The Scholarship will only be offered to students who satisfy the Eligibility Criteria and the Terms and Conditions.

² The means the student has been offered admission to the University, they have no conditions to satisfy (unconditional) and they have accepted the offer of admission (firm).

³ Further information on classification of fee status can be found on the University's website here: <https://www.reading.ac.uk/ready-to-study/study/fees-and-funding/home-or-international>.

- 3.1 The Scholarship is valid for entry in the 2025/26 academic year only. Students selected for the Scholarship who subsequently defer entry to 2026/27 or further will not be entitled to carry the funding over to the following year.
- 3.2 Candidates in receipt of another scholarship or bursary will not be eligible for the Scholarship, with the exception of the Henley Alumni discount. Recipients of the Scholarship are required to advise the University if their financial situation changes, for example they are subsequently granted a full scholarship. The University reserves the right to withdraw the offer of a scholarship, if a student's funding situation changes such that they become ineligible.
- 3.3 The Scholarship is applied in the form of a one-year tuition fee waiver. There is no cash alternative to the tuition fee waiver. Where students pay their tuition fees in instalments, the Scholarship will be applied pro rata in proportion to the fee paid (e.g. in the event the annual tuition fee is paid in two equal instalments, each payment will be reduced by an amount equivalent to 50% of the scholarship).
- 3.4 In the event of a year of study being repeated, the Scholarship will not be paid for the repeat year of study. Completion of the programme will mean the end of the Scholarship.
- 3.5 The University's decision is final. The University reserves the right to withdraw the Scholarship and claim back any discount already applied, if a student is subsequently found to be ineligible or if these terms and conditions are not adhered to.
- 3.6 Any queries should be addressed to anna.kite@henley.ac.uk.

