Careers Support
Full-time MSc Programmes

Jane Batchelor
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Henley Careers

Engage, Enable, Empower - A service from day one to after graduation – Alumni Service

• Engage – helping you to make the most of your time

• Enable – understanding yourself, understanding the opportunities and developing skills

• Empower – Only you can achieve it, with the right attitude you will.
Henley Careers

- Specialist career consultants – coaching approach
- Optional lunchtime workshops
- Employer Events
- Business Skills Workshops
- Online Support
How we can help?

• Wider awareness of sector
• Understanding YOUR strengths, USP, reflection on your Brand, making the right impact
• Decision making on employer types
• Employer / skill based workshops
• Employer presentations (SME networking reception)
• CV / covering letters, applications, mock interviews – phone, video & face to face, practice presentations, case studies
• Assessment centre practice / psychometric tests practice, insight into group exercises, networking
• Weekly email updates – Job adverts
WHO RECRUITS REP GRADUATES?

Where business comes to life
What are property employers looking for?

in an extremely competitive job market, you need…

• Strong academic background
• Interesting extra curricular activities
• Commercial / business awareness
• Professional work experience – related or not
• All to evidence your transferable skills / competencies
Why is an internship important?

• Gain experience to use within other graduate recruitment processes
• Improve your business focus
• Help with making educated decisions about your career
• Increase your awareness by speaking to a wide range of people across sectors & services
• Building important relationships / networks of contacts
• To challenge yourself and learn more about yourself and chosen sector
• You can get to know the graduate team!
How to Tackle those Competencies Questions

• Typical question:

“How please give an example of a challenge that you have set yourself and describe how you have gone about achieving it?”

S - situation
T - task
A – action
R - result
I was an intern in the sales department at Oracle and part of my role was to get all the sales figures back from the field team at the end of every month. This was a real problem as these were very busy people and often didn’t submit on time, which held up my report. I had been asking for the figures by email with a spreadsheet attached but I decided to use my initiative and take a fresh approach to this. By planning ahead I accessed their diaries and put a 20 minute phone meeting in each of their diaries. As I understood exactly what I was looking for during that meeting, I add this into the diary invite and then I’d send them a text message a day before, reminding them of what was needed for our call the next day so that they’d be ready and save them time. During the call, I would record the figures straight onto the main spreadsheet checking they were accurate, which also saved me time and ensure we had the right data. The sales team reported back that they much preferred this way of doing things and started to trust the work I was doing and reporting on. My hit rate returns increased by 50%.
Timings

NOW - apply for summer internships
September - start course
October - structured / Graduate scheme applications open
November - structured / Graduate scheme close
Nov / Dec - 1st round recruitment stages
Jan / Feb - 2nd / final round recruitment stages / offers made
March - open market / direct entry roles advertised
Summer - finish course / start work ..........
Autumn - begin a graduate role with employer, undertake gap year, longer internships, PhD ..........

APC - RICS/RTPI - 2.5+ years professional accreditation
Internships Deadlines

- Cushman & Wakefield 17\textsuperscript{th} March
- Gerald Eve 31\textsuperscript{st} March
- Allsop 31\textsuperscript{st} March
- LaSalle Investments 31\textsuperscript{st} March
- Montagu Evans 31\textsuperscript{st} March
- Colliers 31\textsuperscript{st} March
- Savills 3\textsuperscript{rd} April
- BNPPRE 5\textsuperscript{th} April
- CBRE 15\textsuperscript{th} April
- Deloitte Ongoing

- Work experience / Speculative approach
Summer Pre Arrival podcast

All HBS master students invited to participate in:
- Pre-Sessional webinars
- Career management OOC

Topics covered:
- Career Readiness
- Self Assessment
- Researching the market
- Careers in.......
Career Advice for now

• Start researching the different companies
  
  - apply to the companies that suit your personality & ambitions
  - understand what they are looking for in their employees

• Keep a daily diary of your internship activities

• Reflect on all your experiences for competencies stories for graduate applications

• And think about how YOU can stand out
Finally…

There are no guarantees of a job, but the Reading experience will ultimately enhance your employability

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