HENLEY ALUMNI MASTERS IN MANAGEMENT BURSARY 2020/21

Application Form

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| **IMPORTANT! Please read the guidance notes before filling out the form and submitting your application as these will explain the eligibility criteria.**   * To apply for a Henley Business School Bursary, please complete this form in full and return to via email to [development@henley.ac.uk](mailto:development@henley.ac.uk) * All applications are carefully reviewed and **any incomplete forms will be disregarded**. * For more information regarding the application process please contact us on +44 (0)118 378 4197. * ***NOTE****: All applications remain confidential to the Henley Business School’s Disbursements Panel.* | | | | |
| **Personal Details** | | | | |
| **Title** | Mr  Mrs  Miss  Ms  Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **First Name(s) (in Full):** |  | | | |
| **Surname (in Full):** |  | | | |
| **Gender:** | Male  Female  Prefer not to say | | | |
| **Date of Birth (DD.MM.YYYY):** |  | | | |
| **Nationality:** |  | | | |
| **Student Type:** | International  Home/EU | | | |
| **Student Application Number:** |  | | | |
| **Main Address:**  **Postcode:** |  | | | |
| **Contact Telephone Number:** |  | | | |
| **Email Address:** |  | | | |
| **Degree Title** |  | | | |
| **Education and Background** | | | | |
| Type of secondary school attended | | Fee paying school  Non-fee paying school  Other | | |
| Name of secondary school attended | |  | | |
| If you have attended any other schools / colleges between Year 7 and present please list them here | |  | | |
| Did you receive any financial support during your secondary school or sixth form / college study? | | Yes  No | | |
| Have you completed an Undergraduate degree prior to submitting this application? | |  | | |
| If so, which University did you attend and what degree did you do? | | Yes  No | | |
| Were you, or will you be the first in your family to attend University? | | Yes  No | | |
| **Your Financial Circumstances**  **\*Please ensure to complete the income / expenditure spreadsheet prior to completing this section to ensure more clarity. You may find the income / expenditure spreadsheet on the website\*** | | | | |
| **Do you have any existing outstanding loans/debts? For example, academic (student loan, tuition fee loan), bank overdraft, other repayable loans** | Yes  No | | | |
| **If so, please specify the type of debt(s) and the total amount** | **Type:** | | | **Amount:**  £ |
| **Do you have access to an overdraft facility?** | Yes  No | | | |
| **Please specify the amount available and the amount remaining** | **Amount available:**  £ | | | **Amount remaining:**  £ |
| **Will you receive any financial support from your family during your studies at Henley Business School?** | Yes  No | | | |
| **Please estimate your family household income in the past year (this is the combined salaries of all earners in the household)** |  | | | |
| **Do you have personal savings?** | Yes  No | | | |
| **If so, what amount of personal savings do you have?** | £ | | | |
| **If Henley Business School are unable to offer you any funding, how do you expect to fund your studies?** |  | | | |
| **Please summarise your total deficit for the academic year 2020-21. This is the total income minus your total expenditure. \*\*Please note the figure you outline here MUST match the figure you have outlined in the income / expenditure spreadsheet\*\*** |  | | | |
| **Personal Statement:**  Please provide any further information that you feel is relevant to your application including reasons for deeming your eligibility for financial support from Henley Business School. Please note, bursaries are awarded based on financial need as opposed to academic ability.  We are particularly interested in any personal circumstances you may have that contribute to your need for financial support, including the following:   * A low income household * Limited support from family * First in the family to attend University * Looked after by the local authority (been in care) * Attended a non-fee paying school during secondary education * A recipient of free school meals * Any other hardship that has led to financial difficulty   \*please note that if you detail any of the above criteria in your application we may ask you to provide evidence\* | | | | |
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| **Confidentiality and Data Protection:** | | | | |
| The University of Reading is a data controller in terms of the 1998 legislation. Personal information provided by you on submission of this form will be used in the department for the following purposes:  i. statistical purposes  ii. assessing your application for a Henley Bursary  iii. administering any award made  Your personal information will be held securely and will not be passed to any other third party without your consent, except where it is lawful for the University to do so. If you would like to request your personal information held by the University, then please contact [imps@reading.ac.uk](mailto:imps@reading.ac.uk).  **Confidentiality**  Your application is treated in absolute confidence and will only be viewed by the Henley Business School Disbursements Panel. | | | | |
| **Declaration:** | | | | |
| **By signing below**:   * I declare that the information that I have given on this form is correct and complete to the best of my knowledge. * I understand that giving false information will automatically disqualify my application and may also lead to disciplinary procedures resulting in possible expulsion from the University. I further undertake to repay any bursary obtained by me as a result. | | | | |
| **Name:** | | |  | |
| **Signature:** | | |  | |
| **Date:** | | |  | |